

# **INDIANA DATA AND COMMUNICATIONS SYSTEM**

## **COMMITTEE MEETING**

December 4, 2007

The IDACS Committee met on Tuesday, December 4, 2007 at 10:00 a.m. at Indiana State Police District #52 with the following members in attendance:

Captain Michael White  
(Acting Chairman)  
Major Doug Shelton  
Chief Timothy Viles  
Melissa Farthing  
Angela Ferguson

Brian Maxwell  
D. Michael Paxton  
John Wall  
Alex Whitaker  
(Proxy for Don Kottowski)  
Ken Wilson

Advisory members present:

Sergeant John Richards  
Senior Trooper Eric Garceau  
Senior Trooper Brian Millard

### **OPENING COMMENTS**

Acting Chairman Mike White welcomed everyone and called the meeting to order at 10:00 a.m., with a quorum present and explained Major John Clawson was not present due to a Family Leave for the day.

### **CORRECTIONS/ADDITIONS TO MINUTES OF THE SEPTEMBER 4, 2007 MEETING**

There were no corrections or additions made to the minutes of the last meeting. A motion was made by Major Shelton and seconded by Chief Viles that the minutes be accepted as written. The motion passed unanimously.

### **OLD BUSINESS**

(BMV/STARS Update)

Michael Paxton gave an update on the BMV/STARS Project. The situation involving duplicate plates being returned on a response has been corrected by the BMV. The situation was caused by BMV sending inactive plates in a response, such as an individual transfers a plate from one vehicle to another, the old vehicle becomes an inactive entry. The correction was made less than a week ago.

(Update on Open Fox)

This upgrade was completed; it was by far one of the smoothest upgrades we have ever performed. We have new Server equipment, newer version of Open Fox and we are proceeding with implementing a broader base of up-to-date communications with Nlets, which was the purpose of the upgrade. A side benefit was all of our database software came up to the most recent production version of Oracle database software.

(Upgrade on Omnixx)

We followed with the upgrade to Open Fox. We are in a better position to proceed on the Omnixx upgrade when we resolve some issues with Datamaxx, the vendor for Omnixx, dealing with whether or not the new version is capable of being on the current version of Oracle and apparently it is. They are going to send two (2) Field Engineers during the time we actually do the cut-over, which looks like will be late January or early February. We have given them the date of February 14<sup>th</sup> to have the upgrade completed.

## **NEW BUSINESS**

### **IDACS COMMITTEE CHAIRMAN REPORT**

#### **New Agencies/Additional Terminals Approved**

There was one (1) new Terminal Agency and two (2) Mobile Data Agencies approved to go on the system since the last meeting. In keeping with our new procedures, we will no longer list additional terminals approved for existing terminal agencies.

#### **Terminal Operators Approved**

After receiving favorable recommendation from the System Coordinator, the Chairman approved twenty-one (21) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

#### **IDACS Coordinator Report**

Andre' Clark gave the IDACS Coordinator Report; as proxy for Vivian Nowaczewski who was teaching a class. Copies of the most current IDACS Newsletter had been distributed to the Committee members. He apologized that the Newsletter is not posted on the IDACS website yet because they are having some problems; which they hope to have corrected very soon.

The new IDACS Training Schedule will be out by the end of December 2007. There are no classes scheduled for the remainder of December, all of January and February due primarily because of the upgrade. Check the Omnixx system under Training for the new list of classes that will be offered next year.

The Committee has in their possession a proposed IDACS Policy Change (handout). It is titled "Interstate Identification Index Triple I Audit Requirement". As most of you are aware, we just

completed an NCIC Audit which we did fairly well throughout the state, however, there were some problems identified as a result of that audit. One of the principle problems was we were found to be lacking in our Triple I Audit Trail. We were not able in all cases to identify to the CJIS Auditors why Triple I's were run. This is a continuing problem and we have a proposed policy on the table now which we hope will to some extent eliminate this problem before our next CJIS Audit. Mr. Clark stressed that this is a draft policy; it is presented for the Committee to take a look at it and give us input on whether or not it is acceptable as a state-wide policy from the IDACS Committee. This policy basically is a little more stringent than the current federal requirement, in that the federal requirement simply says that you have to identify why a Triple I is being run. We are now saying that we want something very specific as to why the Triple I was run. We want it, if possible, to be tied to a CAD system number, and Incident Number or a Case Number. If that is not possible we want the specific reason why the Triple I was run on that individual.

Sgt. John Richards, IDACS Security Officer, commented regarding the Triple I Audit Trails, that through their audits, they have been stressing for a long time they need specific reasons listed or it is not acceptable to CJIS Auditors.

Chief Viles asked; in their opinion would it be a good idea to give this policy out to the Departments through the Sheriff and Police Chief Association with recommendation as an SOP? He was given the answer that it would be no problem at all.

Acting Chairman White said he would like to open it to the Committee for any other comments and asked Mr. Clark if this was just a draft. Mr. Clark responded that it was a *draft* because the Legal Advisor is ill today and the policy has not reviewed yet, so he doesn't want to actually get approval for the policy, he is not certain it would not conflict with something else that is out there already as far as Indiana Code or procedures that are currently in place. Now is not the correct time to vote on it, but probably at the next meeting. It can be released as an informal document for people to begin writing up their procedures as to how they are going to implement it, but we will bring it back before the Committee for actual approval at the next meeting.

### **IDACS Security Officer's Reports**

**Sgt. John Richards** – He has issued three (3) Notices of Violation to Indianapolis Metropolitan Police Department for failure to remove a vehicle from NCIC Hot Files. Union County Sheriff's Department for no supporting documentation and didn't have a reason for the request and improper use of Triple I and also Liberty Police Department for improper use of Triple I.

**Sr. Trooper Eric Garceau** – He has issued two (2) Notices of Violation to Washington County Sheriff's Department for two (2) Triple I's with no documentation for the purpose and Clark County Sheriff's Department for having 177 entries purged in September and as of the end of November, they still had ninety (90) they had not re-entered.

**Sr. Trooper Brian Millard** – He also had issued two (2) Notices of Violation to Lafayette Police Department for excessive delay in entering Wanted entries and Tippecanoe County Sheriff's Department for improper Triple I requests.

## **AREA REPRESENTATIVE'S REPORTS**

- Area I** Angela Ferguson – They held a meeting on Thursday, November 29<sup>th</sup> with twenty-six attending. They discussed secondary dissemination, Triple I's, Audits and the Amber Alert. Major Clawson attended along with Security Officers.
- Area II** Melissa Farthing – Their next Area Meeting will be held in April.
- Area III** Brian Maxwell – A meeting was held Friday, September 28<sup>th</sup> at the West Baden Springs Hotel. They discussed the Protective Order entries by the court system (JTAC) and a discussion on several BMV issues. Major Clawson went through the *e-ticket program*. They also discussed the lack of classes being taught and the reasons for it and encouraged the Coordinators to schedule their operators for the classes as soon as they can. They had twenty-seven in attendance representing eighteen departments.
- Area IV** John Wall – Area IV had their Fall meeting on October 26<sup>th</sup> at the Batesville Fire Department. There were eighteen Area Coordinators and two IDACS representatives; Major Clawson and Debbie Cook attending. They went over the BMV Stars Program, JTAC and several other things in an open discussion.
- Area V** Ken Wilson – Their meeting was held on September 14<sup>th</sup> at the IMPD Training Academy. There were eight people in attendance. They discussed the Stars Program, the Omnixx upgrade, the conversion of the IPD IDACS Client over to the Omnixx system for all of their terminals. The next meeting should be in April.

## **OTHER NEW BUSINESS**

None

## **GENERAL DISCUSSION**

None

## **AUDIENCE QUESTIONS/COMMENTS**

Melissa Farthing from Huntington County Sheriff's Department stated they received a notice from IDACS regarding mismatch information for IDACS and NCIC files. They have received them before from NCIC saying there is a mismatch between what IDACS has sent to them, but this one is kind of reversed and never received before. They tried to modify the record; it wouldn't accept anything at all. She doesn't know what it is except it is with the Supplemental

Data. These were warrants entered in August and we got the notice November 15<sup>th</sup>. Andre' Clark stated they will look at it and see what caused it. He also stated that mismatch records are a common problem they have right now, because if there is any type of difference between the IDACS record and the NCIC record, the system recognizes there is something different and

issues a Mismatch Report, both to him and the agency involved, so he apologizes. They have been trying to fix this problem, but the vendor (CPI) just doesn't seem to be able to get it down perfect (CPI).

There was a question about the upgrade and will agencies be contacted on an individual basis, like we did before? Michael Paxton answered "yes", they are trying to develop a schedule; every time we do this it is more difficult than the last time, because we have more agencies if nothing else. The plan will be the same; every agency will be contacted individually, a technical representative will be expected to be available at the agency to work with our staff and we will walk through the install of one (1) device, usually the secondary device at the agency, **not your principle dispatch**. The technical representative should take very good notes because when he is done with that install and it is active, he will be responsible to do rest of the devices in your agency.

Another questions was, is JTAC and Protective Orders up and successful. The answer was "yes" and they are still working with other counties that are not on board yet.

Angela Ferguson from the Lafayette Police Department asked if we will ever be able to run Triple I on Firemen?

Andre' Clark stated the answer was "no". Firemen are not members of a criminal justice agency or a law enforcement agency; so we cannot run Triple I's on them. It is not our rule, it is the Fed's.

Sergeant Richards stated there are nine (9) Deputy Fire Marshals in the state who are allowed to access the system. Actually, the Fire Marshal himself is politically appointed to the position, but he is not allowed access to the system. There are only those nine (9) people and we have their names and the areas of responsibility on a map. We will be glad to fax it to your agency; if you want to know who that person is. They are the only ones with access to the system. They usually go through the Fusion Center and use their system.

Someone else asked if there is anything in the NCIC Manual, IC Code or anywhere that we can show for proof about not running Fireman?

Michael Paxton said dissemination of criminal history is implemented through the CJIS Security Policy in Sections 8-3 and 8-4, he believes. The CJIS Security Policy is what really covers it.

Andre' Clark added, the CJIS Security Policy is available on the Omnixx system.

Another question from the audience was about the Stars Program. Recently it has become very, very picky on running drivers license by name and date of birth. You need to have it entered exactly like it is printed on the license or it will come back "not on file". Before, if you left the middle name out or something like that, on the old system it would still return it.

Michael Paxton explained, it is a little more picky than the old mainframe system in just the way you are talking about, however, for instance on my license it is David Michael Paxton. If they run David Paxton with my date of birth, it will come back. If I run David M. Paxton, it will

come back, but in testing others the BMV has given me, it is only the middle initial without the full name, that it will not come back. If the name is spelled out on the license, you should be able to omit the middle name or reduce it to an initial, but if it is only an initial, don't spell it out the middle name, because that is where it will come back, "not on file"

### **ADJOURNMENT**

There being no further questions or comments, John Wall made a motion to adjourn and Major Shelton seconded the motion. The Chairman adjourned the meeting.

**The next meeting will be Wednesday, March 5, 2008, (10:00 a.m.) at the *Indianapolis State Police Communications Division, 8500 East 21<sup>st</sup> Street, Indianapolis, IN. 46219***  
(This is the old Indianapolis Post, west of the Museum. Parking is available in front of the building)

**Please note the quarterly meetings will now be held on Wednesdays.**

**Again, note the location of the March meeting will be at the  
*Communications Division at 8500 East 21<sup>st</sup> Street, Indianapolis, IN.***

*Enclosed is a listing of the new dates for the quarterly IDACS Committee meetings for your convenience. The June meeting will also be held at the Communications Division at 8500 East 21<sup>st</sup> Street.*